



**1723 N. Ridge Road East
Lorain, OH 44055
(440) 233-7103**

DONATION REQUEST FORM

We do try to help as many organizations as possible, but due to the large volume of requests we receive not all requests can be granted. Please submit your request at least 2 weeks prior to your event.

DONATION GUIDELINES:

- We donate to non-profit organizations that serve our community.
- We can only consider donation requests that are submitted on this form. We cannot handle requests over the counter or by phone.
- Donation requests can be made for a single rental item or a gift certificate to be used for a raffle or door prize.
- If a donation is made, you must make arrangements for delivery as we are unable to deliver donated items.

PLEASE FILL OUT THE FOLLOWING FORM COMPLETELY

Organization Name _____
Name of Event _____ Date of Event _____
Contact Person _____
Phone # _____ Fax # _____
E-mail _____

TYPE OF DONATION REQUESTED:

_____ Raffle/Door Prize
_____ Rental Item

Please briefly note how this event will benefit our community:

Signature _____ Date _____

RESPONSE:

_____ We are happy to donate the following _____
_____ Sorry, but we are unable to donate at this time, but please ask us another time.

Please fax form to (440) 233-7603